

Plan Submittal Completeness Checklist

Name of Government(s): Garden City

RC: Coastal Regional Commission Submittal Type: CIE Annual Review

Date Submittal Received from Government: Sept. 21, 2010 Completeness Certification Date: Sept. 22, 2010

Instructions: This checklist was developed by DCA to aid RC staff in determining if a plan submittal contains the minimum components necessary to initiate regional and state review. While the presence of all required components will typically merit Completeness Certification by the RDC and the initiation of regional and state review, this certification does *not* constitute a final determination that a submittal has adequately addressed required components of the Local Planning Requirements [DCA Rules 110-12-1]. If, upon examination of any submittal, the Department finds it to be incomplete or to inadequately address the Local Planning Requirements, it will require revisions and resubmittal for regional and state review.

Please use the section of the checklist below that corresponds to the submittal type you’ve received. Mark the boxes and enter the page number(s) as appropriate to indicate that a required item has been included and where it can be found. If an item is missing, enter NO. An answer of NO for any of the items indicates that the plan is not complete and must be revised and resubmitted by the local government.

No or Pg#	Required Item
CIE ANNUAL UPDATE	
X	Transmittal Resolution that Confirms Required Public Hearings
X	Annual Financial Report <ul style="list-style-type: none"><input type="checkbox"/> Broken out by service area<input type="checkbox"/> Broken out by service category (water, sewer, transportation, etc.)<input type="checkbox"/> Appears to report impact fees collected and expended during last fiscal year
X	Updated Schedule of Improvements (planned capital projects to be funded with impact fees) <ul style="list-style-type: none"><input type="checkbox"/> Covers 5 years<input type="checkbox"/> Brief description<input type="checkbox"/> Timeframe<input type="checkbox"/> Responsible Party<input type="checkbox"/> Estimated cost of implementation<input type="checkbox"/> Funding source if applicable